

MINUTES
SPECIAL MEETING OF THE GOVERNING BOARD
GOLETA SANITARY DISTRICT
A PUBLIC AGENCY
DISTRICT OFFICE CONFERENCE ROOM
ONE WILLIAM MOFFETT PLACE
GOLETA, CALIFORNIA 93117

September 27, 2007

BOARD MEMBERS PRESENT: George W. Emerson, Elbert W. Trantow, John R. Fox,
John S. Carter

BOARD MEMBERS ABSENT: Steven T. Majoewsky

STAFF MEMBERS PRESENT: Kamil Azoury, General Manager; Jeff Salt, Operations
Manager; Kathleen Werner, Laboratory and Technical
Services Supervisor, Richard G. Battles, Legal Counsel
from Mullen & Henzell

PUBLIC PRESENT: None

CALL TO ORDER: President Emerson called the meeting to order at
12:25 p.m.

APPROVAL OF MINUTES: Director Carter made a motion, seconded by Director
Trantow to approve the Minutes of the Regular Meeting
of September 17, 2007, as amended.

(07/09/476)

AYES: Emerson, Trantow, Fox, Carter

NOES: None

ABSENT: Majoewsky

POSTING OF AGENDA: The agenda notice for this meeting was posted at the
Goleta Sanitary District and the Goleta branch of the
Santa Barbara County Library for 24 hours in advance of
the meeting.

PUBLIC COMMENTS: None

BUSINESS:

1. **CONSIDERATION OF AWARD OF ENGINEERING DESIGN CONTRACT TO PENFIELD
AND SMITH FOR CONSTRUCTION OF JOINT GOLETA SANITARY DISTRICT & SANTA
BARBARA AIRPORT PUMP STATION AND COLLECTION SYSTEM FACILITIES**

Penfield and Smith estimated it would cost \$137,000 to complete the design work of this project. When the design is completed, it will go out to bid for construction. The City of Santa Barbara has agreed to a cost sharing formula based on flow, with 51% of costs paid

by SBMA and 49% paid by GSD. The City has also agreed to hire Penfield & Smith as the design engineers and to allow GSD to manage the project. GSD will own the pump station with O&M paid by City of SB. The cost of construction is estimated to be \$2.3M. Director Carter made a motion, seconded by Director Trantow, to award the design contract to Penfield & Smith.

(07/09/477)

AYES: Emerson, Trantow, Fox, Carter

NOES: None

ABSENT: Majoewsky

2. PROGRESS REPORT AND CONSIDERATION OF CONTINUED PARTICIPATION IN SANTA BARBARA COUNTYWIDE INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP)

Santa Barbara County has successfully completed the IRWMP and submitted it to the state for review. The state will notify successful applicants by November 2007 who will then be required to submit a grant application by January 2008. Because of the short turn around time between the notification and application deadline, SB County has decided to proceed with the preparation of the grant application immediately. CH2MHILL has submitted a proposal to prepare the grant application for approximately \$366,000. Each cooperating partner is being asked to pay for the preparation of the grant application an amount proportional to their grant request. GSD has requested \$1.5 M to relocate the Fairview Avenue/San Pedro Creek sewer line to the east side of Fairview. GSD's portion is \$22,169.14.

After some discussion, the board understood that this is a grant application process and as such, there is no guarantee that the District will receive any funds as a result of the \$22,169 commitment. The board stated that they are in favor of continued participation in the IRWMP process and will agree to pay additional funds. The board requested a statement be added to the MOU that requests a refund in the event that the state delete the District's project from the project list.

Mr. Battles has reviewed the MOU and will prepare the additional statement. In the event the cooperating partners decide choose not to accept the amended change to the MOU the board has agreed to continue its support of the prop 50 process.

Director Fox made a motion, seconded by Director Carter, to continue participation in the IRWMP process and to pay additional funds in the amount of \$22,169.14.

(07/09/478)

AYES: Emerson, Trantow, Fox, Carter

NOES: None

ABSENT: Majoewsky

3. CONSIDERATION OF PURCHASING A NEW ACCOUNTING SOFTWARE PROGRAM FOR THE DISTRICT

The District has been using the MOM software program since the late 1980's and their program updates have not kept up with changing technology. Over the last several years technical support from MOM has been unsatisfactory at a relatively high cost. Staff prepared a detailed spreadsheet comparing the features of four new accounting software packages with those of MOM. Admin staff have visited and interviewed several agencies to help them determine which software would best meet the needs of the District. Springbrook software meets all of the requirements of the District's accounting needs. Staff prepared a financial analysis that indicated savings on technical support would allow the District to recoup 100% of the purchase cost for the new software after three years.

Director Carter made a motion, seconded by Director Trantow, to approve the Springbrook software contract.

07/09/479)

AYES: Emerson, Trantow, Carter

NOES: Fox

ABSENT: Majoewsky

4. GENERAL MANAGER'S REPORT

Mr. Salt gave the verbal version of the general manager's report included as part of the agenda package. Additionally, Mr. Salt informed the board that the videotaping of the outfall pipe was scheduled for Monday, October 1, 2007 at 4 a.m. Also, he reported there was a sewer spill that occurred sometime over the week-end from the Alpha School line. The spill was not detected until Monday morning when Alpha school staff opened the building and noticed standing water in several rooms that have a floor drain. By the time GSD staff arrived on site, the spill had cleared itself. The kitchen was effected and was shut down by EHS. Service master was called in and tiles may need to be removed and replaced to avoid a potential mold problem. Mr. Salt continued to report on an appeal from Baretex. They are refusing to pay connection fees, claiming that the agreement they signed did not specify the need to pay such fees. The amount in disagreement is approximately \$8,000 per year. Staff will keep the board informed on the progress of this issue.

5. LEGAL COUNSEL'S REPORT

Mr. Battles read his proposed *force majeure* clause to be included in the resolution establishing policies for board members pertaining to attendance at meetings, compensation, travel expenses and ethics training.

6. COMMITTEE/DIRECTOR'S REPORTS AND APPROVAL/RATIFICATION OF DIRECTORS' ACTIVITIES

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Director Fox reported that he attended a 3 day conference in Steamboat Springs, CO. Andy Caldwell of COLAB was the speaker at the CSDA meeting. Mr. Caldwell reported on the millions of dollars of waste in county government. The CSDA meeting is next week and three representatives from GSD will attend and accept the public education award.

7. PRESIDENT’S REPORT

None

8. CORRESPONDENCE

The Board reviewed correspondence to and from the District in the agenda and made a part hereof as Exhibit “A”.

9. CLAIMS

Director Trantow made a motion, seconded by Director Fox, to approve the claims as follows:

Plant Facilities Upgrade #4670	\$490.33
Depreciation Replacement Reserve Fund #4655	699.00
Running Expense Fund #4640	137,193.60

(07/09/480)

AYES: Emerson, Trantow, Fox, Carter
 NOES: None
 ABSENT: Majoewsky

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:50 p.m.

George W. Emerson
 Governing Board President

Kamil S. Azoury
 Governing Board Secretary

Elbert W. Trantow

John R. Fox

John S. Carter

Steven T. Majoewsky